



**United Nations Investigative Team to promote accountability for crimes
committed by Da'esh / ISIL**

UNITAD

JOB POSTING DETAILS

Posting Title: Evidence Analyst (Analysis and Evidence Unit), NO-C

Opening Number: UNITAD-2019-NPO-018

Department/Office: United Nations Investigative Team to promote
accountability for crimes committed by Da'esh / ISIL
(UNITAD)

Location: Baghdad, Iraq

Type of Contract: Temporary Job Opening

Duration of Contract: 9 months initially with possibility of extension

Posting period: 03 – 10 December 2019

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Special Notice:

UNITAD invites all interested and qualified candidates to apply for the position advertised.

Important Notice: Interested candidates should complete the attached United Nations Personal History form (P.11), and forward electronically at the following email address: UNITAD-Staffing@un.org. Therefore, *only applications made via the UN P-11 form will be considered, and incomplete P-11s will not be processed.* (CVs and other agencies forms will not be considered either). Additionally, please do not submit any supporting documents such as diplomas /

educational certificates. These documents will be requested only from those candidates who have successfully passed the assessment / interview process.

Please indicate the Posting Title and Opening number you are applying for.

Short-listed candidates may be requested to sit for written (and/or technical) test in addition to an interview.

Only shortlisted candidates will be contacted and advance to the next stage of the selection process.

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

Org. Setting and Reporting:

This position is located within the United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Rule of Law Officer (Evidence Analysis) will work as part of the Analysis and Evidence Unit and will report to the senior members of that Unit, as well as to the Chief of Analysis, under the overall direction of the Special Adviser, as head of UNITAD.

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq.

Responsibilities:

Within delegated authority, the incumbents will be responsible for the following:

- Work with other Analysts in the Analysis and Evidence Unit in reviewing evidentiary material collected by the Investigative Team and creating comprehensive analyses of information obtained;
- Provide advice to the other Intelligence Analysts regarding the relevant Iraqi legislative framework and rules of criminal procedure;
- Assist in providing advice and guidance to fully develop financial investigations into criminal activities of ISIL (Da'esh).
- Provide guidance to the other Intelligence Analysts on the rules in place in Iraq with respect to the submission of cases before Iraqi courts;

- Support the Analysis and Evidence Unit in ensuring that the analyses being produced serve to complement existing investigations being carried out by national authorities;
- Provide policy and operational advice to the Chief of Analysis and assist in related planning activities at the national level.
- Contribute to the development of the implementation strategy of the Investigative Team and assist in the day-to-day coordination of key activities with other components of the Investigative Team and UN entities.
- Assist in advising and mentoring national counterparts, supporting national criminal justice system organization, training of national actors and/or monitoring of the court and legal system.
- Advise on and prepare complex analyses and outputs, such as work unit reports and assessments, policy documents and guidelines, briefings, etc.
- Provide training to junior staff under her/his supervision.
- Ensure effective knowledge management and information sharing, including developing a culture of respect for, and inclusion of, local actors in all activities of the Investigative Team.
- Assist in identifying, establishing and maintaining contacts and partnerships with other national actors in assigned areas of responsibility with a view to pursuing the objectives of the Investigative Team and ensuring their participation in and effective integration of ideas in the planning and implementation of the activities of the Investigative Team.
- Performs programmatic and administrative tasks necessary for the functioning of work unit, including contributing to the preparation of budgets, reporting on performance and results, managing and evaluating staff performance, job interviewing and evaluation of candidates.
- Performs other related duties as required.

Competencies:

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients'

environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Education:

An advanced university degree (Master's degree or equivalent) in law is required. A first-level university degree in any field, with a bar qualification or equivalent, in combination with two additional years of relevant legal experience may be accepted in lieu of an advanced university degree. A first-level university degree in law, in combination with two additional years of relevant academic qualifications and/or additional legal experience in the field of rule of law assistance, may be accepted in lieu of an advanced university degree.

Work Experience:

A minimum of five years of progressively responsible professional experience in rule of law matters, including in analysis and investigations is required. Experience as a practicing intelligence or information analyst, lawyer, prosecutor, judge, legal academic, legal consultant, or adviser in the field of justice is required. Experience in research, analysis, investigations or prosecutions with respect to crimes committed by Da'esh / ISIL in Iraq, including in working with those communities most impacted by those crimes, is desirable. Experience in eDiscovery is desirable. Experience in evidence management is desirable.

Languages:

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English and Arabic is required. Fluency in Kurdish is desirable.

Assessment Method:

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

United Nations Considerations:

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee:

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.