



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **Livelihood Technical Advisor (Roving)**
Organizational Unit: **Return and Recovery Unit**
Duty Station: **Erbil- Iraq**
Type of Contract: **Sub-Contract to Stars & Orbit**
Grade: **Equivalent to G7**
Duration of Appointment: **Six (6) months, with possibility of extension subject to satisfactory performance and funds availability**
Closing Date: **25th July 2021**
Reference Code: **CFA2021/IRQ/179**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged, as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, the internal candidates are considered as first-tier candidates.

Context/Reporting line:

IOM is a major actor in post-conflict recovery and reconstruction, and as such is heavily involved in livelihoods development and job creation programmes. IOM's strengths lie in its field presence around the country and operational capacity to rebuild community infrastructure, conduct vocational and other trainings, providing grant funding at local level to support business development and a variety of other areas key to recovery.

Under the general guidance of the Chief of Mission (CoM), the overall supervision of the Livelihoods Technical Lead and the Programme Coordinator and the direct supervision of the Livelihoods Project Officer, the incumbent will be responsible for assisting programmes related to returns and recovery under the area of responsibility as below. The post will be based in Erbil and travelling/roving to various regions/governorates within Iraq to support livelihoods activities and teams.

Core Functions / Responsibilities

1. By working in close coordination with Team Leaders in each governorate within the assigned region and the national operations officer (NOO) for that region, provide technical guidance to Returns and Recovery (RRU) staff to implement all activities under the livelihoods portfolio, in line with all livelihoods tools, policies and procedures.
2. Provide advice and guidance to the regional team to conduct livelihoods assessments including labour market and supply chain mapping, under the guidance of the Livelihoods Project Officer and Team Leader, in line with livelihoods technical tools.
3. In coordination with team leaders and community engagement technical teams in the assigned region, provide advice to team to assist in the identification and selection of individuals for livelihoods assistance, in line with livelihoods guidelines and policies.
4. Assist Team Leaders to identify partners and create opportunities with local authorities, livelihoods sub clusters, associations, chambers of commerce/ industry to implement IOM's livelihoods projects.

5. Provide support to RRU teams to support selected individuals by facilitating orientation meetings and/or business trainings and/or counseling as necessary and provide support to them in the formulation of their business plans.
6. Travel to all project sites in designated region (and as needed to other regions) and monitor individuals who have received IOM livelihoods assistance, EDF support and ensure that activities are being carried out in accordance with livelihoods guidelines and provide guidance to the team leaders to make necessary improvements of changes to livelihoods service delivery.
7. Follow up with the field teams to quality check data and service delivery and follow up with the workplans and make recommendations, in coordination with Team Leaders.
8. Organize and conduct satisfaction and feedback surveys in order to improve future livelihoods projects, provide guidance to the livelihoods team and Team Leader to improve delivery of livelihoods assistance.
9. In coordination with team leaders and community engagement technical teams, consider and present strategies to strengthening the operational and implementation skills and suggest capacity building strategies to maintain a proper operational system correctly and fully, under the guidance of the Livelihoods Project Officer and Team Leader.
10. Develop and maintain internal control and compliance processes and recommend to Technical Lead and Livelihoods Project Officer how to strengthen those controls.
11. Support fields team to mainstream gender, disability, protection, and other cross cutting issues into the livelihoods programming.
12. Document and provide feedback to field teams on updated changes in livelihoods SOPs (Standard Operations Procedures) and guidelines.
13. Perform such other duties as may be assigned by supervisor.

Required Qualifications

Education:

- University degree in social sciences from an academic accredit University or institute.

Experience and Skills:

- At least 5 years of experience in relevant projects.
- experience in social projects/community stabilization though a gender point and experience with international organization is an advantage.

Languages:

- Fluency in English, Kurdish and Arabic is required.

Behavioral Competencies

- Work prioritization and ability to multitask.
- Shares knowledge and experience.
- Positive, constructive attitude.
- Ability to work and act under pressure with discretion in politically sensitive environment with a minimum of comfort.
- Responds positively to critical feedback and differing points of view.
- Ready to work independently, under tight deadlines.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- Ability to work in a multi-cultural team environment with a positive attitude.
- Highest standards of integrity, discretion and loyalty.
- Strives for supportive working environment and positive working relationship.
- Creates a respectful office environment free of harassment, retaliation, and promotes the prevention of sexual exploitation and abuse (PSEA).

IOM IN/234 - Policy and Procedures for Preventing and Responding to Sexual Exploitation and Abuse

IOM has a policy of zero tolerance of sexual exploitation and abuse (SEA) by IOM staff members and the employees or any other persons engaged and controlled by IOM Contractors. The staff members and all contract type holders shall protect against and prevent sexual exploitation and abuse (PSEA).

How to apply:

While this vacancy is open to both Internals and Externals, priority shall be given to qualified Internal applicants.

Interested candidates are invited to submit their applications via this link:

<https://jobs.my-soc.org/apply/20210711163344/Q51vTo9js7pR6dciwHr8mg0WF>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 11.07.2021 to: 25.07.2021